

EXPRESSION OF INTEREST (EOI)

Electronics Sector Skills Council of India (ESSCI)

155, 2nd Floor, ESC House, Okhla Industrial Area,
Phase 3, New Delhi- 110020
Landline: +91 11 46035050

INVITATION FOR EXPRESSION OF INTEREST (EOI) for the Empanelment of Training Partners for implementation of 'PM-AJAY' scheme in the State of Maharashtra.

Subject: Implementation of Short-Term Skill Development Training Program (STDP) for Schedule Caste in the State of Maharashtra under 'PM-AJAY' Project

1. Background:

The Electronics Sector Skills Council of India (ESSCI) invites **Expression of Interest (EOI)** from eligible Training Partner to conduct Non-Residential Skill Training Program for an NSQF-aligned qualification. The project aims to train the **candidates in all over Maharashtra in the FY 2026-27.**

The training program shall focus on providing quality vocational training, practical exposure, employability skills, and placement opportunities to candidates in accordance with the guidelines issued under the **'PM-AJAY'** Scheme and applicable sector standards. The selected Training Partners shall be responsible for mobilization, counseling, training delivery, assessment facilitation, certification support, placement assistance, and post-placement tracking.

2. Scope of Work:

The selected organization will implement the training program as per the following details:

2.1 Candidate Mobilization

- Mobilize eligible candidates as per scheme guidelines.
- Conduct counseling and orientation sessions.
- Ensure collection and verification of candidate documents.
- Maintain proper mobilization records.

2.2 Training Delivery

- Conduct training in the approved and active job roles on the latest version.
- Deliver training as per approved curriculum/QP-NOS.
- Ensure adequate theory and practical sessions.
- Conduct soft skills and employability skills modules.
- Maintain biometric attendance of the trainees & trainer through Biometric Attendance System/AEBAS/IRIS or the mode of attendance as per scheme guidelines and maintain batch records.
- Ensure candidates to meet the minimum training attendance criteria as per the scheme guidelines.

2.3 Infrastructure Requirements

Training centers must have:

- Fully equipped classrooms as per the ESSCI standard.
- Functional labs equipped with relevant tools & equipment wrt job roles as per the ESSCI standard.
- Internet connectivity.
- Power backup facilities.

- Projector/smart classroom facilities.
- Biometric attendance systems- AEBAS/Iris/BAS as per scheme guidelines
- CCTV surveillance and monitoring system as per scheme requirements.
- First aid and basic medical support.
- Fire Extinguishers or Fire Fighting Aid
- Drinking Water
- Parking facility
- Dedicated washroom/Toilets for male/female candidates.

2.4 Trainers and Staff

The TP shall deploy:

- TOT Certified trainers from ESSCI with relevant qualifications and industry experience.
- Center coordinators and support staff.
- Placement coordinators.

2.5 Assessment & Certification

- Facilitate assessments through authorized assessment agencies.
- Ensure candidate readiness for assessments.
- Support certification processes.
- Maintain assessment-related records.
- Ensure candidates to meet the minimum training attendance criteria to become eligible for the assessment as per the scheme guidelines.

2.6 Placement & Post Placement Tracking

- Demand letter from respective industries or establishment for OJT and Placement with respect to opted Qualification/Job Role.
- Facilitate wage/self-employment opportunities.
- Organize placement drives/interviews.
- Ensure placement tracking as per scheme norms.
- Submit placement evidence and tracking reports.
- Register the certified candidates on ESSCI Job Portal and NAPS portal and track the opportunity status.

3. Training Details:

- **Scheme:** 'PM-AJAY'
- **Sector:** Electronics & Hardware
- **Job Role:** As per the Demand Letter from the Industries/Establishments collected from the Training Partner/Training Centre.
- **NSQF Code:** As mentioned on SIDH or NQR portal wrt industry demand letter.
- **NSQF Level:** As mentioned on the QP
- **CCN:** Category- As per the QP and NSQF Common Cost Norms.
- **Duration:** As per the tenure mentioned in the QP including Theory, Practical, Employability Skills and OJT (**OJT@8 hrs/day**)
- **Mode of Training:** Non-Residential
- **Training Capacity:** Max. 30 candidates per ToT certified trainer (**Std. Proportion: - 30 Candidates : 1 Trainer**)
- **Training Centre:** Established as per 'PM-AJAY' and 'ESSCI' guidelines.
- **Affiliation:** Selected entity must be affiliated with ESSCI as a Training Partner
- **Trainer:** Trainer must be TOT certified in the required job role from ESSCI
- **Period of Delivery:** Completion of Training program by 31st March, 2027.

4. Deliverables & Responsibilities:

Deliverables	Responsibility
Training Centre & Training Schedule (as per Scheme guidelines)	Training Partner
Assessment	ESSCI
Reassessment	Training Partner
Placement (as per PM-AJAY guidelines)	Training Partner

Further details will be provided at a later stage to the selected organizations.

5. Financial:

- ESSCI shall release the contract fees in instalments to Training Partner after deducting 5% of Monitoring and facilitation charges of total training cost on total allocated candidates and after getting fund from Department. The Monitoring and facilitation charges will be deducted tranche wise (From First Tranche: 2.5% and Second Tranche: 2.5%) from the payment received from the department. Training Partner/Training Centre have a responsibility to maintain the batch size as per the batch details registered.

The payment shall be paid in the following installments:

- 1st Tranche:** The 1st tranche 30% on Mobilization Advance after candidate mobilization and submission of required documents.
- 2nd Tranche:** The 2nd Tranche 30% on batch achieving 70% biometric attendance once and 50% of the training over
- 3rd Tranche:** The 3rd tranche 40% will be released on OJT, Assessment, & Certification (Passed candidates only) and 70% in wage and self-employment.

6. Eligibility Criteria:

Interested Training Partners must provide the following details with appropriate supporting documents:

- Proof of Government Registration (Mandatory)
- Previous Project/Work Experience in similar program-PM-AJAY
- Details of Team Size (Technical and Administrative)
- Lab Infrastructure as per the selected Qualification/Job role
- Classroom Infrastructure Details
- Training Centre Location(s) with Address within Maharashtra State
- Training Capacity at a time
- Trainers' Profiles
- Single Point of Contact (SPOC) Details (With Designation, Mobile Number and Email ID)

7. Roles & Responsibilities of Training Partner

The Training Partner shall:

- Adhere to all scheme guidelines.
- Ensure quality and timely training delivery.
- Ensure biometric attendance of candidates and trainers.
- Maintain transparency in candidate enrollment.
- Avoid ghost candidates/fake placements.
- Maintain all records and documentation.
- Allow inspections and monitoring visits.
- Ensure candidate safety and welfare.
- Submit periodic reports and MIS data.

- Facilitate assessments and placements.
- Maintain transparency and compliance.

8. Reporting Requirements

The Training Partner shall submit:

- Batch commencement reports.
- Biometric Attendance reports as per the scheme guidelines.
- Training delivery evidence – CCTV footage, pictures and videos.
- Monthly progress reports.
- Assessment reports.
- Placement reports.
- Post-placement tracking reports.
- Any other reports as required.
- Success Stories and Testimonials

9. Monitoring & Quality Assurance

The authority reserves the right to:

- Conduct surprise inspections.
- Verify infrastructure and training facilities.
- Review trainer and training quality.
- Verify attendance and placement records. (Mandatory attendance of trainees & trainer as per scheme guidelines).
- Suspend or terminate empanelment in case of non-compliance.

The Training Partner shall fully cooperate during audits, inspections, and monitoring activities.

10. Explicit Penalty Clauses & Termination

The following penalties shall be applicable for any non-compliance:

S. No.	Non-Compliance	Penalty
1	Submission of fake candidate data/documents	Immediate termination and blacklisting up to 3 years
2	Ghost candidates/fake attendance	Recovery of full training cost with 18% interest
3	Fake placement records	Penalty of INR 50,000 per candidate and termination
4	Non-functional biometric system	INR 10,000 per instance
5	Non-availability of mandatory equipment	INR 25,000 per center per inspection
6	Poor hygiene conditions	INR 15,000 per observation
7	Trainer not meeting qualification criteria	Replacement within 7 days or batch suspension
8	Delay in batch commencement without approval	INR 5,000 per day
9	Non-submission of reports/documents	INR 2,000 per day of delay
10	Refusal in inspection/audit	Immediate suspension of batches
11	Placement below prescribed target	Proportionate deduction from payment
12	Misuse/diversion of scheme funds	FIR/legal action and recovery

13	Violation of training centre safety norms	Suspension of training operations
14	Candidate grievances substantiated during inquiry	Financial penalty up to INR 1,00,000
15	Repeated non-compliance (3 or more instances)	Blacklisting and termination

11. Termination Clause

ESSCI reserves the right to:

- Suspend or terminate empanelment at any stage.
- Cancel batches for poor performance.
- Recover funds in case of financial irregularities.
- Initiate legal proceedings for fraud/misrepresentation.

12. Blacklisting Conditions

A Training Partner may be blacklisted for:

- Submission of forged documents
- Fraudulent practices
- Misappropriation of funds
- Persistent poor performance
- Violation of Government/ESSCI guidelines
- Malpractice during assessment or placement

13. Confidentiality

The Training Partner shall maintain confidentiality of all candidate data, project documents, and communications shared by ESSCI.

14. Dispute Resolution Clause

1. In the event of any dispute, difference, or claim arising out of or in connection with the empanelment, interpretation of the RFP, execution of the project, payments, performance obligations, or termination of the agreement, the parties shall first attempt to resolve the matter amicably through mutual discussions within thirty (30) days from the date of written notification of the dispute.
2. If the dispute is not resolved amicably within the stipulated period, the matter shall be referred to arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and its subsequent amendments.
3. The arbitration shall be conducted by a sole arbitrator appointed by ESSCI. The seat and venue of arbitration shall be New Delhi, India, and the proceedings shall be conducted in English.
4. The decision and award of the arbitrator shall be final and binding upon both parties.
5. During the pendency of dispute resolution proceedings, the Training Partner shall continue to perform its obligations under the project unless otherwise directed by ESSCI.
6. Courts situated in New Delhi shall have exclusive jurisdiction over matters arising out of this RFP and subsequent agreements.

15. Misconduct, Fraud & Anti-Corruption Clause

1. The Training Partner shall maintain the highest standards of integrity, ethics, transparency, and accountability in the implementation of the project.
2. The Training Partner, its employees, representatives, staff, subcontractors, or associates shall not:
 - Engage in bribery, corruption, collusion, coercion, or fraudulent practices;
 - Offer any undue advantage, gift, gratification, commission, or inducement to any official/person connected with ESSCI or Government authorities;
 - Manipulate attendance, assessments, placements, or candidate data;

- Submit forged/fabricated documents or fake invoices;
 - Misuse project funds or assets;
 - Engage in sexual harassment, abuse, exploitation, discrimination, or misconduct with candidates/staff.
3. Any act of fraud, corruption, financial irregularity, data manipulation, or misconduct detected at any stage shall result in one or more of the following actions:
 - Immediate suspension or termination of empanelment;
 - Cancellation of ongoing batches;
 - Recovery of released funds along with applicable interest;
 - Forfeiture of Performance Security/Bank Guarantee;
 - Blacklisting/debarment for up to five (5) years;
 - Filing of FIR and initiation of civil/criminal proceedings under applicable laws.
 4. ESSCI reserves the right to conduct vigilance checks, forensic audits, surprise inspections, candidate verification, and third-party investigations whenever deemed necessary.
 5. The Training Partner shall immediately report any attempted corruption, bribery, coercion, or unethical conduct relating to the project to ESSCI.
 6. Failure to cooperate in investigations, audits, or inquiries shall itself be treated as a material breach of contract and may lead to termination and blacklisting.
 7. The Training Partner shall ensure that all staff deployed under the project adhere to workplace ethics, POSH regulations, child protection norms, and applicable labour laws.
 8. ESSCI reserves the right to publish details of blacklisted agencies on its official records/portal and inform relevant Government departments/agencies.

16. Proposal Submission Process

Interested Training Partners shall submit: Technical Proposal consisting of:

- Organizational profile
- Experience details
- Infrastructure details
- Affiliation with ESSCI details with ESSCI TP ID (Direct Affiliation with ESSCI)
- Mobilization Methodology
- Training methodology
- Trainer details. Attach Trainers' ToT certificate **or** Trainers' profile if not certified from ESSCI
- Placement strategy along with Demand Letter
- Past performance under skill development scheme-PM-AJAY

17. Evaluation Criteria

The proposals shall be evaluated based on:

Criteria	Weightage
Organizational Experience	15 Marks
Infrastructure Facilities	25 Marks
Sector Experience	10 Marks
Trainer & Staff Strength	10 Marks
Placement Track Record	20 Marks
Presentation/Interaction	20 Marks

Only technically qualified bidders shall be considered for further evaluation.

* Selected bidder should complete the Affiliation Formalities within a week of selection

18. Declaration by Bidder

We hereby declare that:

- All information provided in the proposal is true and correct.
- We agree to abide by all terms and conditions mentioned in this RFP.
- We understand that any false declaration may lead to rejection of the proposal.
- The Geotagged photographs of Training Centre should be actual and recently updated.

Authorized Signatory

Name:

Designation:

Organization Name:

Date:

Place:

19. Application Submission Process:

EOIs, along with the above details and supporting documents, are to be submitted via email to:

Subject: EXPRESSION OF INTEREST (EOI) for the Empanelment of Training Partners for implementation of 'PM-AJAY' scheme in the State of Maharashtra.

To: affiliations@essc-india.org, CC kapil@essc-india.org, mangesh@essc-india.org

Application Closing Date: 10th October 2026

20. Contact for Queries:

For any clarifications or further details, please contact:

Mr. Mangesh Mithey, AGM

Electronics Sector Skills Council of India (ESSCI) Email: mangesh@essc-india.org

Note: ESSCI reserves the right to accept/reject any or all EOIs without assigning any reason thereof. Submission of an EOI does not guarantee selection.